

Concerning these criteria, the evaluation report is :	Unacceptable	Poor	Satisfactory	Good	Excellent
1. Meeting the needs: Does the evaluation adequately address the information needs of the commissioning body and fit the terms of reference?			X		
2. Relevant scope: Is the rationale of the policy examined and its set of outputs, results and outcomes/impacts examined fully, including both intended and unexpected policy interactions and consequences?				X	
3. Defensible design: Is the evaluation design appropriate and adequate to ensure that the full set of findings, along with methodological limitations, is made accessible for answering the main evaluation questions?				X	
4. Reliable data: To what extent are the primary and secondary data selected adequate? Are they sufficiently reliable for their intended use?				X	
5. Sound analysis: Is quantitative and qualitative information appropriately and systematically analysed according to the state of the art so that evaluation questions are answered in a valid way?			X		
6. Credible findings: Do findings follow logically from, and are they justified by, the data analysis and interpretations based on carefully described assumptions and rationale?				X	
7. Validity of the conclusions: Does the report provide clear conclusions? Are conclusions based on credible results?				X	
8. Usefulness of the recommendations: Are recommendations fair, unbiased by personal or stakeholders' views, and sufficiently detailed to be operationally applicable?			X		
9. Clearly reported: Does the report clearly describe the policy evaluated, including its context and purpose, together with the procedures and findings of the evaluation, so that information provided can easily be understood?				X	
Taking into account the contextual constraints on the evaluation, the overall quality rating of the report is considered :				X	