



EUROPEAN COMMISSION
DIRECTORATE-GENERAL FOR AGRICULTURE AND RURAL DEVELOPMENT

Directorate A. International
Director

Brussels,
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For the attention of the Secretary General of:

AmCham EU, A P R O D E V, BEUC, CEJA, CELCAA, CEPM, COGECA, COPA, ECPA, ECVC, EEB, EFA, EFFAT, EFNCP, EFOW, ELO, EMB, EPHA, Eurocoop, EuropaBio, FOEE, FoodDrinkEurope, FTAO, IFAH Europe, IFOAM, Origin, SACAR, Slowfood, WWF

**INVITATION TO THE MEETING OF THE
«CDG INTERNATIONAL ASPECTS OF AGRICULTURE »**

According to the Decision 2013/767/EU of 16 December 2013, I wish to invite you to the next meeting of the Civil Dialogue Group that will take place

**in Brussels, rue Froissart 36
Building CCAB – Albert Borschette
Meeting room: 3D
on Tuesday 16 October 2018, from 09:30 to 18:00**

Interpretation foreseen from **FR – DE – EN – ES – IT - PT**
to **FR – EN – ES – IT - PT**

(please note that interpretation of a language will be cancelled if no participants for that language have registered in time for the meeting)

NEW - Registration: the correspondents of each organisation are kindly asked to designate and register the experts via the **AGM registration system** (3 working days before the meeting) at the latest. **The deadline for the registration: 10October 2018 (23h00)**

Organisation	Number	EEB	2	FoodDrinkEurope	8
AmCham EU	2	EFA	1	FTAO	1
A P R O D E V	1	EFFAT	5	IFAH Europe	1
BEUC	2	EFNCP	1	IFOAM	1
CEJA	3	EFOW	1	Origin	1
CELCAA	5	ELO	1	SACAR	2
CEPM	1	EMB	1	Slowfood	1
COGECA	11	EPHA	1	WWF	2
COPA	11	Eurocoop	1		
ECPA	1	EuropaBio	1		
ECVC	2	FOEE	1		

NEW - Reimbursement: The experts identified by their Organizations and appointed by DG AGRI will be paid their **travel costs** and a **daily allowance** (see reimbursement details in Annex).

You are kindly requested to consult the rules concerning the reimbursement of experts available on the dedicated CIRCABC Interest Group: [AGRI meetings – reimbursement information \(https://circabc.europa.eu\)](https://circabc.europa.eu).

The reimbursement will be handled via the AGM application.

In case you need further clarification about the AGM system, please do not hesitate to contact or visit the [Portal](#) with some [FAQ](#) or send an e-mail to: EC-AGM-SUPPORT@ec.europa.eu

e-signed
John CLARKE
Director

Annex 1: Draft agenda

Annex 2: Reimbursement information

Specific privacy statement for processing of personal data related to Expert Groups is available on CircaBC https://circabc.europa.eu

Contact:

- **Content:** AGRI-A1@ec.europa.eu
- **Meeting organisation:** AGRI-CIVIL-DIALOGUE-GROUPS@ec.europa.eu



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AGENDA

«CDG INTERNATIONAL ASPECTS OF AGRICULTURE »

in Brussels, rue Froissart 36

Building CCAB – Albert Borschette – Meeting room: 3D

on Tuesday 16 October 2018, from 09:30 to 18:00

Hr		Item	Name of the Speaker
ADMINISTRATIVE AND GOVERNANCE MATTERS			
9:30 – 9:35	30'	1. Administrative and governance matters a. Adoption of the agenda of the present meeting	Chair person
MORNING SESSION			
9:35 – 10:00	25'	2. OECD/FAO Outlook	AGRI.A.1
10:00 – 11:00	60'	3. State of play in trade negotiations - Mercosur, Mexico, Chile and other bilateral negotiations	AGRI.A. John Clarke

		- Upcoming negotiations (Australia, New Zealand) - G 20 Meeting in Buenos Aires	
11:00 – 12:00	60'	4. Global food security, sustainable development and relations with Africa (World Food Day 2018)	Commissioner Phil HOGAN Tom Arnold (TFRA chairman)
12:00 – 12:30	30'	5. FAO: Presentation of the State of Food and Agriculture (SOFA) Report	Rodrigo De Lapuerta (FAO BXL)
12:30 – 14:30	LUNCH BREAK		
13:30 - 14:30		During Lunch Break: INFORMAL DISCUSSIONS (OPTIONAL): 1. Proposal for Horizon 2020 2. Palm oil in trade negotiations 3. WTO modernisation	AGRI.B.2 AGRI.A.4 AGRI.A.2
14:30 – 14:50	20'	6. Report from informal discussions	
14:50 – 15:35	45'	7. Increasing exports of EU agri-food products – what is in for farmers?	COPA tbc
15:35 – 16:20	45'	8. Sustainability in FTA's	TRADE.D.1 – tbc
16:20 – 16:30	10'	9. Closing comments by the chair person	Chair person

Please send us your AOB questions in due time before the meeting (e-mail: AGRI-AI@ec.europa.eu).



Experts may be private-sector experts (representing the civil society) or government experts (representing a public authority of a Member State).



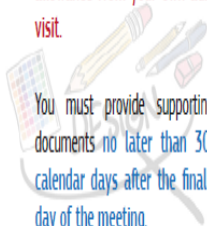
Private-sector experts will be entitled to a daily allowance for each day of the meeting and an accommodation allowance unless a contrary mention is stated in the letter of invitation or the request to organise the meeting. Reimbursements will be paid on a bank account in euros.

Government experts will receive allowances provided that provision for this is made in the rules of procedure of the committee or expert group. Reimbursements will be paid on a bank account in the name of the Member State, one of its ministries or a public body.



In order to receive benefits, you cannot receive a similar allowance from your own administration for the same visit.

You must provide supporting documents no later than 30 calendar days after the final day of the meeting.



Accommodation allowance



If you have to spend one or more nights at the place where the meeting is held because the times of meetings are incompatible with the times of flights or trains, you will also be entitled to an accommodation allowance. This allowance shall be 100 € per night. The number of nights may not exceed the number of meeting days + 1.

Daily allowance

The daily allowance is a flat rate. It covers all meals and local transport (bus, tram, metro, taxi, parking, motorway tolls, etc.), as well as travel and accident insurance. It amounts to 92 € per day of meeting.

If the distance between the place of departure mentioned in the invitation (it could be your private or professional address) is 100 km or less, the daily allowance will be reduced by 50%. You will then only receive 46 € per day of meeting.



Travel expenses



You will be entitled to the reimbursement of your travel expenses from the place specified in your invitation to the place of your meeting on presentation of supporting documents. Your travel must be organised on the basis of the most appropriate means of transport and economical rates. The services in charge of reimbursements will have the right to carry out checks. They will also have the right to restrict reimbursement to the rates normally applied to the usual journey from the expert place of work or residence to the meeting place.

As a general rule, means of transport are:

- first-class rail travel for journeys less than 400 km (one way);
- economy class air travel for distances of more than 400 km. If the journey by air involves a flight of 4 hours or more without stopovers, the cost of a business class ticket will be reimbursed.
- private car. The travel will be reimbursed at the same rate as the first-class rail ticket, or by default at the rate of 0.22 € per km. You are responsible for any accident you could cause.

Taxi fares will not be reimbursed.

