

**Pilot Project “Developing a farmers’ toolbox for Integrated Pest Management (IPM) practices from across the Union Part 2: Converting Farm Accountancy Data Network (FADN) into Farm Sustainability Data Network (FSDN)”**

**Quality Assessment for Final Pilot Project Report**

**Quality Assessment for Final Report**

**DG AGRI/Unit A.2**

**Assessment carried out by(\*):**

Steering group

Evaluation Function

Other (please specify)

(\*) Multiple crosses possible

**Date of assessment** 15/01/2024

CHECKLIST – Quality Assessment for Final Reports

Objective of the assessment	Aspects to be assessed	Fulfilled? Y, N, N/A	Comments
1. Scope of evaluation	Confirm with the Terms of Reference and the work plan that the contractor :		
	a. Has addressed the evaluation issues and specific questions	[Y]	All objectives were covered
	b. Has undertaken the tasks described in the work plan	[Y]	
	c. Has covered the requested scope for time period, geographical areas, target groups, aspects of the intervention, etc.	[Y]	
2. Overall contents of report	Check that the report includes:		
	a. Executive Summary according to an agreed format, in the three required languages (minimum EN and FR)	[Y]	Executive summaries in EN and FR
	b. Main report with required components <ul style="list-style-type: none"> <li>▪ Title and Content Page</li> <li>▪ A description of the policy being evaluated, its context, the purpose of the evaluation, contextual limitations, methodology, etc.</li> <li>▪ Findings, conclusions, and judgments for all evaluation issues and specific questions</li> <li>▪ The required outputs and deliverables</li> <li>▪ Recommendations as appropriate</li> </ul>	[Y]	All aspects were covered
	c. All required annexes	[Y]	Annexes include: - Subtopic fiches - Country fiches
3. Data collection	Check that data is accurate and complete		
	a. Data is accurate <ul style="list-style-type: none"> <li>▪ Data is free from factual and logical errors</li> <li>▪ The report is consistent, i.e. no contradictions</li> <li>▪ Calculations are correct</li> </ul>	[Y]	The data collection involved more qualitative than quantitative data
	b. Data is complete <ul style="list-style-type: none"> <li>▪ Relevant literature and previous studies have been sufficiently reviewed</li> <li>▪ Existing monitoring data has been appropriately used</li> <li>▪ Limitations to the data retrieved are pointed out and explained.</li> <li>▪ Correcting measures have been taken to address any problems encountered in the process of data gathering</li> </ul>	[Y]	

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4. Analysis and judgments	Check that analysis is sound and relevant	
	a. Analytical framework is sound	[Y]
	<ul style="list-style-type: none"> <li>▪ The methodology used for each area of analysis is clearly explained, and has been applied consistently and as planned</li> <li>▪ Judgements are based on transparent criteria</li> <li>▪ The analysis relies on two or more independent lines of evidence</li> <li>▪ Inputs from different stakeholders are used in a balanced way</li> <li>▪ Findings are reliable enough to be replicable</li> </ul>	
	<p>A particular asset of this Pilot Project is the description of how the Farm Accountancy Data Network (FADN) works in the different EU countries, which helps to identify challenges and strategies for collecting sustainability data under the Farm Sustainability Data Network (FSDN)</p>	
5. Usefulness of recommendations	b. Conclusions are sound	[Y]
	<ul style="list-style-type: none"> <li>▪ Conclusions are properly addressing the evaluation questions and are coherently and logically substantiated</li> <li>▪ There are no relevant conclusions missing according to the evidence presented</li> <li>▪ Findings corroborate existing knowledge; differences or contradictions with existing knowledge are explained</li> <li>▪ Critical issues are presented in a fair and balanced manner</li> <li>▪ Limitations on validity of the conclusions are pointed out</li> </ul>	
	a. Recommendations are useful	[Y]
<ul style="list-style-type: none"> <li>▪ Recommendations flow logically from the conclusions, are practical, realistic, and addressed to the relevant Commission Service(s) or other stakeholders</li> </ul>		<p>Findings and conclusions are very useful in the context of the on-going conversion of FADN into FSDN. Yet, due to the heterogeneity of the national data collection systems, no general recommendations could be made</p>
	b. Recommendations are complete	[Y]

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	<ul style="list-style-type: none"> <li>▪ Recommendations cover all relevant main conclusions</li> </ul>	
6. Clarity of the report	a. Report is easy to read	[Y]
	<ul style="list-style-type: none"> <li>▪ Written style and presentation is adapted for the various relevant target readers</li> <li>▪ The quality of language is sufficient for publishing</li> <li>▪ Specific terminology is clearly defined</li> <li>▪ Tables, graphs, and similar presentation tools are used to facilitate understanding; they are well commented with narrative text</li> </ul>	
	b. Report is logical and focused	[Y]
	<ul style="list-style-type: none"> <li>▪ The structure of the report is logical and consistent, information is not unjustifiably duplicated, and it is easy to get an overview of the report and its key results.</li> <li>▪ The report provides a proper focus on main issues and key messages are summarised and highlighted</li> <li>▪ The length of the report (excluded appendices) is proportionate (good balance of descriptive and analytical information)</li> <li>▪ Detailed information and technical analysis are left for the appendix; thus information overload is avoided in the main report</li> </ul>	
<b>Overall conclusion</b>		
The report could be approved in its current state, as it overall complies with the contractual conditions and relevant professional evaluation standards		[Y]