



**EUROPEAN COMMISSION**  
DIRECTORATE-GENERAL FOR AGRICULTURE AND RURAL DEVELOPMENT

Directorate G. Markets and Observatories  
**G.3. Animal products**

Brussels, 13.11.2018  
AGRI.DDG3.G.3/  
[agri.ddg3.g.3\(2018\)6508721](mailto:agri.ddg3.g.3(2018)6508721)

*For the attention of the Secretary General of:*

*Beelife, BEUC, Birdlife, CEJA, CELCAA, COGECA, COPA, ECVC, EEB, EFA, EFFAT, EFNCP, EMB, EPHA, ERPA, EuroCommerce, FESASS, FoodDrinkEurope, AnimalhealthEurope, IFOAM*

**AGENDA**

**THE MEETING OF THE  
«CDG ANIMAL PRODUCTS – BEEF AND VEAL SECTORS»**

According to the Decision 2013/767/EU of 16 December 2013, I wish to invite you to the next meeting of the Civil Dialogue Group that will take place

**in Brussels, rue de la Loi 130  
11th floor  
Meeting room: A  
on Friday 23 November 2018, from 09:30 to 18:00**

1. Adoption of the agenda
2. Market situation
  - presentation by the EU COM, including on the impact of drought on the beef sector (and the state of play on cattle slaughtering)
3. Presentation by the EU COM of the legislative proposals on CAP post 2020, with relevance to the beef sector
4. State of play by the EU COM on the negotiations of an FTA with Mercosur and Mexico
5. State of play by the EU COM on the revision of the Memorandum of understanding with USA regarding the hormone free beef quota
6. Brexit– state of play by the EU COM
7. State of play by the EU COM on tuberculosis in the EU

Type the address here and use Return to add additional lines.

8. Final report of an audit carries out in Brazil in order to evaluate the control of residues and contaminations in live animals and animal products including controls on veterinary medicinal products
9. AOB

Luis CARAZO JIMENEZ  
Head of Unit

Enclosure: Financial rules

c.c.: Ms Misonne, Rusu, MM Carazo Jimenez, Clarke, Ordeig Vila,  
Menato, Rosado Martin (DG SANTE), Dillen,



Experts may be private-sector experts (representing the civil society) or government experts (representing a public authority of a Member State).



Private-sector experts will be entitled to a daily allowance for each day of the meeting and an accommodation allowance unless a contrary mention is stated in the letter of invitation or the request to organise the meeting. Reimbursements will be paid on a bank account in euros.

Government experts will receive allowances provided that provision for this is made in the rules of procedure of the committee or expert group. Reimbursements will be paid on a bank account in the name of the Member State, one of its ministries or a public body.



In order to receive benefits, you cannot receive a similar allowance from your own administration for the same visit.

You must provide supporting documents no later than 30 calendar days after the final day of the meeting.

### Accommodation allowance

If you have to spend one or more nights at the place where the meeting is held because the times of meetings are incompatible with the times of flights or trains, you will also be entitled to an accommodation allowance. This allowance shall be 100 € per night. The number of nights may not exceed the number of meeting days + 1.



### Daily allowance

The daily allowance is a flat rate. It covers all meals and local transport (bus, train, metro, taxi, parking, motorway tolls, etc.), as well as travel and accident insurance. It amounts to 92 € per day of meeting.

If the distance between the place of departure mentioned in the invitation (it could be your private or professional address) is 100 km or less, the daily allowance will be reduced by 50%. You will then only receive 46 € per day of meeting.



### Travel expenses



You will be entitled to the reimbursement of your travel expenses from the place specified in your invitation to the place of your meeting on presentation of supporting documents. Your travel must be organised on the basis of the most appropriate means of transport and economical rates. The services in charge of reimbursements will have the right to carry out checks. They will also have the right to restrict reimbursement to the rates normally applied to the usual journey from the expert place of work or residence to the meeting place.

As a general rule, means of transport are:

- first-class rail travel for journeys less than 400 km (one way);
- economy class air travel for distances of more than 400 km. If the journey by air involves a flight of 4 hours or more without stopovers, the cost of a business class ticket will be reimbursed.
- private car. The travel will be reimbursed at the same rate as the first-class rail ticket, or by default at the rate of 0.22 € per km. You are responsible for any accident you could cause.

Taxi fares will not be reimbursed.

