



EUROPEAN COMMISSION
DIRECTORATE-GENERAL FOR AGRICULTURE AND RURAL DEVELOPMENT

Directorate G. Markets and Observatories
G.3. Animal products

Brussels, 13.11.2018
AGRI.DDG3.G.3/
[agri.ddg3.g.3\(2018\)6510346](mailto:agri.ddg3.g.3(2018)6510346)

For the attention of the Secretary General of:

*CEJA, CELCAA, COGECA, COPA, ECVC, EEB, EFA, EFFAT, EMB, EuroCommerce, FACE,
FoodDrinkEurope, IFOAM*

**AGENDA OF THE MEETING OF THE
«CDG MILK»**

According to the Decision 2013/767/EU of 16 December 2013, I wish to invite you to the next meeting of the Civil Dialogue Group that will take place

**in Brussels, rue de la Loi 130
11th floor
Meeting room: A
on Tuesday 20 November 2018, from 09:30 to 18:00**

Interpretation foreseen from **FR - DE - EN - IT – ES – PL**
to **FR - DE - EN - IT – ES – PL**

(please note that interpretation of a language will be cancelled if no participants for that language have registered in time for the meeting)

1. Adoption of the agenda and of the meeting
2. Election of the chairmanship of the Civil Dialogue Group on Milk
3. Milk market situation and short- and medium-term outlook
4. SMP intervention stocks management: state of play and plans for 2019
5. Presentation by the EU COM of the legislative proposals on the CAP post 2020 with a focus on the provisions relevant to the dairy sector
6. Protection of Dairy Terms – state of play (EDA presentation)
7. Trade:
 - USMCA (US, Mexico, Canada) agreement – information on class VII, TRQ management for cheeses, GI protection
8. Brexit – state of play (including on TRQ management)

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9. Follow-up on unfair trading practices (UTP) **(to be confirmed)**
10. The Directive on single use plastics and its impact on the dairy sector - presentation by DG environment and exchange of views **(to be confirmed)**
11. AOB & close of the meeting

Luis CARAZO JIMENEZ
Head of Unit

Enclosure: Financial rules

c.c.: Ms Misonne, Lee, Capkovicova, Aile (DG ENV) De Avila (DG ENV) , MM Carazo Jimenez, Martin Ovilo, Menato, Sitar



Experts may be private-sector experts (representing the civil society) or government experts (representing a public authority of a Member State).

Private-sector experts

will be entitled to a daily allowance for each day of the meeting and an accommodation allowance unless a contrary mention is stated in the letter of invitation or the request to organise the meeting. Reimbursements will be paid on a bank account in euros.



Government experts will receive allowances provided that provision for this is made in the rules of procedure of the committee or expert group. Reimbursements will be paid on a bank account in the name of the Member State, one of its ministries or a public body.



In order to receive benefits, you cannot receive a similar allowance from your own administration for the same visit.

You must provide supporting documents no later than 30 calendar days after the final day of the meeting.

Accommodation allowance

If you have to spend one or more nights at the place where the meeting is held because the times of meetings are incompatible with the times of flights or trains, you will also be entitled to an accommodation allowance. This allowance shall be 100 € per night. The number of nights may not exceed the number of meeting days + 1.



Daily allowance

The daily allowance is a flat rate. It covers all meals and local transport (bus, tram, metro, taxi, parking, motorway tolls, etc.), as well as travel and accident insurance. It amounts to 92 € per day of meeting.

If the distance between the place of departure mentioned in the invitation (it could be your private or professional address) is 100 km or less, the daily allowance will be reduced by 50%. You will then only receive 46 € per day of meeting.



Travel expenses

You will be entitled to the reimbursement of your travel expenses from the place specified in your invitation to the place of your meeting on presentation of supporting documents. Your travel must be organised on the basis of the most appropriate means of transport and economical rates. The services in charge of reimbursements will have the right to carry out checks. They will also have the right to restrict reimbursement to the rates normally applied to the usual journey from the expert place of work or residence to the meeting place.

As a general rule, means of transport are:

- first-class rail travel for journeys less than 400 km (one way);
- economy class air travel for distances of more than 400 km. If the journey by air involves a flight of 4 hours or more without stopovers, the cost of a business class ticket will be reimbursed.
- private car. The travel will be reimbursed at the same rate as the first-class rail ticket, or by default at the rate of 0.22 € per km. You are responsible for any accident you could cause.

Taxi fares will not be reimbursed.

